

Regulations of International ICT Research Society

Article 1 (Name)

The Society shall be called International ICT Application Research Society (IIARS).

Article 2 (The office)

The main office of the Society is located at 401 Excellence Minami Machida, 4-2-1, Minami Machida, Machida-city, Tokyo 194-0004, Japan.

Article 3 (Purpose)

The Society is committed to the use of ICT in all academic research fields, including natural sciences and social sciences, related research surveys, disclosure of research results and publication of books, enlightenment and education related to advanced technology, Advice for fostering researchers, managing academic societies and holding research meetings, industry-academia-government-finance collaboration, and industrial promotion. The purpose is to promote understanding of ICT use and contribute to the development of society.

3.1 The Society shall carry out the following activities in order to achieve the purpose of Article 2.

- ① Research survey
- ② Enlightenment and education on the use of ICT in the natural and social sciences
- ③ Publication of institutional journals, collections of papers, and books (hereinafter referred to as “publications, etc.”)
- ④ Support for research activities
- ⑤ Management of academic societies and holding of research meetings
- ⑥ Fostering young researchers
- ⑦ Industry-academia-government-finance collaboration non-profit coordination
- ⑧ Dispatch of technical advisors
- ⑨ Incidental matters related to the preceding items

Article 4 (kinds)

The Society shall have the following members.

- ① Regular member: An individual or group who joins in support of the purpose of the Society.
- ② Student member: University students, junior college students, master's course students,

or graduate students who have joined the Society in support of the purpose of the Society or master's course students, technical colleges and various vocational school students (excluding working students)

- ③ Honorary member: A person who has made a special contribution to the Society and has been recommended by a resolution of the General Assembly (hereinafter referred to as the General Assembly) approved by International Institute of ICT Application Research
- ④ Supporting members: Individuals and organizations who agree with the purpose of the Society and cooperate in its maintenance (Acquisition of membership qualification)

Article 5 (Acquisition of membership qualification)

A person who wishes to become a member shall submit the prescribed membership application form to the President of the Society (hereinafter referred to as the President), it must be approved by the board of directors of the society and further approved by International Institute of ICT Application Research.

Article 6 (Burden of Expenses)

Regular members and students specified in Article 5 will be members and supporting members are obligated to pay membership fees separately determined at the general meeting.

6.1 Honorary members are not required to pay membership fees.

6.2 Membership fees that have already been paid will not be refunded for any reason.

Article 7 (Voluntary withdrawal)

Members can voluntarily withdraw from membership at any time by submitting a withdrawal notice to the president at the board meeting.

Article 8 (Dismissal from membership)

If a member falls under any of the following items, the member may be expelled by resolution of the general meeting. In this case, the member must be given an opportunity to justify himself/herself at the general meeting prior to making a decision at the general meeting.

- ① When violating this regulation or other rules
- ② In the event of damaging the reputation of the Society or committing an act contrary to the purpose of the Society;
- ③ When there are other justifiable grounds for expulsion

Article 9 (Forfeiture of qualifications)

In addition to the cases set forth in the preceding two Articles, members shall lose their eligibility if any of the following apply.

- ① When submitting a withdrawal notice
- ② When the payment obligation stipulated in Article 6, Paragraph 1 is not fulfilled by the end of the next business year
- ③ When all full members of Article 5, Paragraph 1, Item 1 agree
- ④ When the member dies
- ⑤ When the Society is dissolved

Article 10 (Composition)

The General Assembly shall consist of all regular members stipulated in Article 4.

Article 11 (Authority)

The General Assembly shall decide on the following matters.

- ① Expulsion of members
- ② Appointment or dismissal of Society directors and Society auditors (hereinafter referred to as auditors)
- ③ Approval of balance sheet and profit and loss statement (increase and decrease statement of net assets) and their supporting schedules
- ④ Changes to regulations
- ⑤ Dissolution
- ⑥ Other matters stipulated by Japanese laws and regulations or these regulations as matters to be resolved at the general meeting

Article 12 (Held)

The general meeting shall be held once within three months after the end of each business year as an ordinary general meeting, and shall be held when necessary.

Article 13 (Convocation)

General meetings shall be convened by the president based on a resolution of the board of directors of the society.

- 13.1 Regular members who hold half or more of the voting rights of the current number of regular members may request the chairman to convene a general meeting by indicating the purpose of the general meeting and the reason for convening it.

Article 14 (Chairman)

The chairman of the general meeting shall be the president. However, when holding an extraordinary general meeting convened pursuant to Article 13, paragraph 2, the chairperson shall be elected from among the regular members who attended the general meeting.

Article 15 (Voting rights)

One voting right at the General Assembly shall be granted to each regular member.

Article 16 (resolution)

Resolutions at the general meeting shall be made by the attendance of regular members who have the voting rights of all regular members, and by a majority of the voting rights of the regular members in attendance.

16.1 Notwithstanding the provisions of the preceding paragraph, the following resolutions shall be passed by a majority of more than half of the General Members and two-thirds or more of the total voting rights of the General Members.

- ① Expulsion of members
- ② Dismissal of auditors
- ③ Changes to regulations
- ④ Dissolution

16.2 When passing a resolution on a proposal to appoint a director or an auditor of the Society, the resolution set forth in paragraph 1 must be made for each candidate. If the total number of candidates for the board of directors or auditors of the Society exceeds the fixed number stipulated in Article 18, from among the candidates who have obtained the approval of a majority, the candidates who have received the highest number of votes shall be appointed until the fixed number is reached. It is assumed that

16.3 The number of voting rights exercised in writing, including a power of attorney, and the number of voting rights exercised by electromagnetic means shall be included in the number of voting rights of regular members in attendance in paragraph 1 and the number of voting rights in paragraph 2. do.

Article 17 (Proceedings)

Proceedings of the General Assembly shall be recorded in minutes as stipulated by Japanese law.

17.1 The chairperson and the directors of the society attending the general meeting

shall affix their names and seals to the minutes of the preceding paragraph.

17.2 The minutes shall be submitted to International Institute of ICT Application Research.

Article 18 (Establishment of officers)

The Society shall have the following officers.

- ① Directors: 3 to 30
- ② Councilor: 2 to 25
- ③ Auditors: 2 or 3

18.1 One of the directors of the society shall be the president. In addition, up to three members of the Society's directors other than the president may serve as vice-presidents.

18.2 The chairman of the preceding paragraph shall make a recommendation as an employee and director of International Institute of ICT Application Research.

18.3 The Society may have a permanent director of the Society. However, the number shall be 5 or less.

Article 19 (Election of Officers)

The directors and auditors of the Society shall be elected by resolution of the General Assembly.

19.1 The president, vice-presidents and permanent directors of the Society shall be selected from among the directors of the Society by resolution of the Board of Directors of the Society.

Article 20 (Duties and Authority of Directors)

The directors of the Society shall form the Board of Directors of the Society and shall perform duties in accordance with these Regulations.

20.1 The chairman shall represent the Society and execute its duties in accordance with the laws and regulations and these regulations.

20.2 The vice president shall assist the president.

20.3 Permanent Directors shall assist the duties of the President and Vice Presidents.

Article 21 (Duties and Authority of Auditors) Auditors shall audit the performance of duties by the Society's directors and prepare audit reports.

21.1 Auditors may, at any time, request reports on business from the directors and employees of the Society and investigate the status of the business and assets of

the Society.

Article 22 (Term of Office of Officers)

The term of office of the Society's directors shall expire at the conclusion of the annual General Assembly for the last business year ending within two years after being elected.

22.1 The term of office of an auditor shall be until the conclusion of the annual general meeting of members for the last business year ending within two years after being appointed.

22.2 The term of office of the Society Director or Auditor appointed as a substitute shall be until the expiration of the term of office of the predecessor.

Article 23 (Dismissal of officers)

The Society's directors and auditors may be dismissed by a resolution of the General Assembly.

Article 24 (Remuneration, etc.)

The directors and auditors of the Society shall be unpaid.

24.1 Officers can pay the expenses required for the execution of the business of the Society.

Article 25 (Composition of the Society Board of Directors)

The Society shall have a board of directors.

25.1 The Board of Directors of the Society shall be composed of all directors of the Society.

Article 26 (Duties of the Board of Directors of the Society)

The Board of Directors of the Society shall perform the following duties.

- ① Determination of the business plan and income and expenditure budget of the Society
- ② Decisions on business execution by the Society
- ③ Overseeing the performance of duties by the Society's directors
- ④ Appointment and dismissal of chairman and vice chairman
- ⑤ Approval of membership as an academic society for those who wish to become members

Article 27 (Convocation of the Board of Directors of the Society)

The Board of Directors of the Society shall be convened by the President.

27.1 In the event that the president is absent or has an accident, the directors of each society shall convene a meeting of the board of directors of the society.

Article 28 (Resolutions)

Resolutions of the Board of Trustees of the Society shall be passed by a majority of the members present, excluding those who have a special interest in the resolution.

28.1 The number of voting rights exercised in writing, including a power of attorney, and the number of voting rights exercised by electromagnetic means shall be included in the number of voting rights of the directors of the Society attending.

Article 29 (Minutes)

Minutes shall be prepared for the proceedings of the Society Board of Directors.

29.1 The chairman and two persons who are in attendance shall affix their names and seals to the minutes of the preceding paragraph.

29.2 The minutes shall be submitted to International Institute of ICT Application Research.

Article 30 (Structure of the Board of Councilor)

The Board of Councilors shall be established within the Society.

30.1 The Board of Councilor shall consist of the President, Vice Presidents and Councilor.

Article 31 (Duties of the Board of Councilor)

The Board of Councilor shall receive advice from the President and advise the President on important matters concerning the operation of the Society.

Article 32 (Convocation of the Board of Councilor)

The Board of Councilor shall be convened by the President in any of the following cases.

32.1 When the chairman deems it necessary

32.2 When one-third or more of the total number of councilors presents the purpose of the meeting and requests to hold the meeting

Article 33 (Fiscal year)

The fiscal year of the Society begins on September 1st and ends on August 31st of the

following year.

Article 34 (Business plan and income/expenditure plan)

The business plan and income/expenditure budget of the Society shall be prepared by the president by the start of each business year and must be approved by the Society Board of Directors. The same shall apply when changing this.

34.1 The documents set forth in the preceding paragraph shall be kept at the principal office until the end of the relevant business year.

Article 35 (Business report and settlement of accounts)

Regarding the business report and settlement of accounts of the Society, the following documents shall be prepared by the chairman after the end of each fiscal year. After being audited by the auditors and approved by the board of directors of the society, it is submitted to the annual general meeting. Documents listed in the above must be approved and reported to International Institute of ICT Application Research.

- ① Business report
- ② Appendix to business report
- ③ Balance sheet
- ④ Profit and loss statement (statement of change in net assets)
- ⑤ Attachments to balance sheet and profit and loss statement (statement of change in net assets)

35.1 In addition to the documents set forth in the preceding paragraph, an audit report shall be submitted to International Institute of ICT Application Research and kept at the main office for five years from the annual general meeting.

Article 36 (Prohibition of surplus distribution)

The Society cannot distribute surplus.

Article 37 (Changes to Regulations)

These regulations may be changed by resolution of the General Assembly.

Article 38 (Dissolution)

The Society shall be dissolved by a resolution of the General Assembly, by a decision of International Institute of ICT Application Research and Development Institute, or for other reasons stipulated by laws and ordinances.

Article 39 (Detailed Regulations)

Detailed regulations for the enforcement of these regulations shall be determined separately by International Institute of ICT Application Research after resolution of the board of directors of the society.

Supplementary provision

These regulations shall come into effect from October 19, 2016.

Supplementary Provisions (Revised on March 12, 2017)

This regulation shall come into effect from the date of revision.